



The NSMS application and initial enrollment forms are fillable PDFs.

This format can be completed entirely in Adobe Acrobat, or the PDF can be printed and then filled out by hand.

## Using This Fillable PDF Form

1. Please fill in all required fields (outlined in red)
2. Sign where indicated, either digitally using the Sign Document feature in Acrobat or print your completed form and sign by hand
3. Send your complete and signed form(s) to NSMS
  - a. **Printed the form and signed it by hand?** Please drop off or mail the signed version to NSMS
  - b. Have a scanner? Email the scanned file to [karen.nsms@gmail.com](mailto:karen.nsms@gmail.com)
  - c. **Completed the form online and digitally signed it?** Just email it to [karen.nsms@gmail.com](mailto:karen.nsms@gmail.com)

## Tuition Plans, Fees, and Financial Aid: 2019-2020 School Year

### Payment Plans

NSMS offers 4 tuition payment plans (annual, semi-annual, quarterly, and monthly).

- For each plan, the payment due dates for tuition and the activity fee are listed on the following pages.
- In addition, actual payment amounts for each classroom (lower and upper elementary, kindergarten, and pre-kindergarten) are detailed in the appendices located at the end of this document.
- **Tuition Deposit:** A nonrefundable tuition deposit is on March 1, 2019. This deposit will be applied toward your child's tuition.

### Payments and Fees

- Payments may be paid via check, either electronic or paper
- NSMS requests predated and signed checks for tuition and the activity fee to be provided by May 1, 2019
  - These checks will be held and deposited *only on or after the date written on the check*
- If you elect to not provide predated and signed checks for tuition, and your payment is late, a *late payment fee* of \$25.00 will be charged every 10 days until payment is received

### Application Fee

For students new to North Shore Montessori School, a nonrefundable application fee of \$25.00 is due with your application.

### Activity Fee

Payment for activity fees is payable on or before September 1, 2019.

### Field Trips

Payment for some field trips is not included in the activity fee. Payment for these special field trips is due prior to the date of the field trip. Teachers will provide details as field trips are planned.

### Financial Aid

School and Student Services (SSS) is our new partner for the financial aid process. Directions for applying to SSS may be downloaded from our website([www.northshoremontessori.org](http://www.northshoremontessori.org)) and are also available upon request.



## Contract for 2019-2020 Tuition and Fees

Please select classroom for: Child Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

For kindergarten and pre-kindergarten, please select preferred schedule for your child.

Classroom	Activity Fee	Schedule	Tuition
<input type="checkbox"/> Lower Elementary (grades 1 to 3)	\$800	Monday-Friday 8:45 AM - 3:00 PM	\$14,870
<input type="checkbox"/> Upper Elementary (grades 3 to 6)	\$800	Monday-Friday 8:45 AM - 3:00 PM	\$14,870
<input type="checkbox"/> Kindergarten (Children's House)	\$500	<input type="checkbox"/> Monday-Friday 9:00 AM – 3:00 PM	\$13,950
	\$500*	<input type="checkbox"/> 4 full days (select below) 9:00 AM – 3:00 PM <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri	\$12,200
<input type="checkbox"/> Pre-Kindergarten (Children's House)	\$450	<input type="checkbox"/> 5 full days, Monday-Friday 9:00 AM – 3:00 PM	\$13,730
	\$450	<input type="checkbox"/> 5 mornings Monday-Friday, 9:00 AM – 12:00 PM	\$9,030
	\$450	4 full days (select days below) 9:00 AM – 3:00 PM <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri	\$12,170
	\$450	4 mornings (select days below) 9:00 AM – 12:00 PM <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri	\$8,190
	\$450	3 full days (select days below) 9:00 AM – 3:00 PM <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri	\$10,550

\*If applicable, the activity fee will be adjusted if a scheduled activity (such as music, drumming, or Spanish) regularly occurs on the day for which a child is not enrolled.

### Payment Plan

Please select one plan and provide your signature(s) to indicate your agreement to follow the selected payment plan and understand NSMS' policies regarding predated and signed checks and late payment fees.

Upon receipt of the signed tuition contract, an individualized monthly payment plan will be provided for your records.

<input type="checkbox"/>	Annual	<input type="checkbox"/>	Semi-annual	<input type="checkbox"/>	Quarterly	<input type="checkbox"/>	Monthly
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Agreed:

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_



## Annual Tuition and Activity Fee Payment Plan

- Once the tuition deposit has been received by March 1, 2019, the remaining balance for annual tuition plan is due by May 1, 2019.
  - The activity fee may be included in the May 1 payment or a predated (September 1, 2019), signed check may be supplied.
  - If you elect to not provide predated and signed checks for tuition and the activity fee, a *late payment fee* of \$25.00 will be charged every 10 days until payment is received.

Payment Due Date	Amount Due	Description
March 1, 2019	\$	Tuition deposit
May 1, 2019	\$	Tuition payment 1
September 1, 2019	\$	Activity fee

## Semi- Annual Tuition and Activity Fee Payment Plan

- Once the tuition deposit has been received by March 1, 2019, the remaining balance for tuition and fees is payable according to the schedule in the table below.
  - The remaining balance for tuition is divided into 2 equal payments
- By May 1, 2019, please provide 3 predated and signed checks for deposit on the following dates.
  - If you elect to not provide predated and signed checks for tuition, a *late payment fee* of \$25.00 will be charged every 10 days until payment is received.

Payment Due Date	Amount Due	Description
March 1, 2019	\$	Nonrefundable tuition deposit
May 1, 2019	\$	Tuition payment 1
September 1, 2019	\$	Activity fee
November 1, 2019	\$	Tuition payment 2



## Quarterly Tuition and Activity Fee Payment Plan

- Once the tuition deposit has been received by March 1, 2019, the remaining balance for tuition and fees is payable according to the schedule in the table below.
  - The remaining balance for tuition is divided into 4 equal payments.
  - By May 1, 2019, please provide 5 predated and signed checks for deposit on the following dates.
    - If you elect to not provide predated and signed checks for tuition, a *late payment fee* of \$25.00 will be charged every 10 days until payment is received.

Payment Due Date	Amount Due	Description
March 1, 2019	\$	Nonrefundable tuition deposit
May 1, 2019	\$	Tuition payment 1
August 1, 2019	\$	Tuition payment 2
September 1, 2019	\$	Activity fee
November 1, 2019	\$	Tuition payment 3
February 1, 2020	\$	Tuition payment 4

## Monthly Tuition and Activity Fee Payment Plan

- Once the tuition deposit has been received by March 1, 2019, the remaining balance for tuition and fees is payable according to the schedule in the table below.
  - The remaining balance for tuition is divided into 10 equal payments.
  - By May 1, 2019, provide 10 predated and signed checks for deposit on the following dates.
    - If you elect to not provide predated and signed checks for tuition, a *late payment fee* of \$25.00 will be charged every 10 days until payment is received.

Payment Due Date	Amount Due	Description
March 1, 2019	\$	Nonrefundable tuition deposit
May 1, 2019	\$	Tuition payment 1
June 1, 2019	\$	Tuition payment 2
July 1, 2019	\$	Tuition payment 3
August 1, 2019	\$	Tuition payment 4
September 1, 2019	\$	Activity fee + tuition payment 5
October 1, 2019	\$	Tuition payment 6
November 1, 2019	\$	Tuition payment 7
December 1, 2019	\$	Tuition payment 8
January 1, 2020	\$	Tuition payment 9
February 1, 2020	\$	Tuition payment 10



## Appendix 1: Lower and Upper Elementary Tuition and Activity Fee Payments

Tuition: \$14,870 Activity Fee: \$800 Total: \$15,670	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1500.00	\$1500.00	\$1500.00	\$1500.00
	April 1, 2019				
	May 1, 2019	\$13,370.00	\$6,685.00	\$3,342.50	\$1,337.00
	June 1, 2019				\$1,337.00
	July 1, 2019				\$1,337.00
	August 1, 2019			\$3,342.50	\$1,337.00
	September 1, 2019	\$800.00	\$800.00	\$800.00	\$2,137.00
	October 1, 2019				\$1,337.00
	November 1, 2019		\$6,685.00	\$3,342.50	\$1,337.00
	December 1, 2019				\$1,337.00
	January 1, 2020				\$1,337.00
February 1, 2020				\$3,342.50	\$1,337.00



## Appendix 2: Kindergarten Tuition and Activity Fee Payments

### 5 Full Days

Tuition: \$13,950 Activity Fee: \$500 Total: \$14,450	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	April 1, 2019				
	May 1, 2019	\$12,450.00	\$6,225.00	\$3,112.50	\$1,245.00
	June 1, 2019				\$1,245.00
	July 1, 2019				\$1,245.00
	August 1, 2019			\$3,112.50	\$1,245.00
	September 1, 2019	\$500.00	\$ 500.00	\$500.00	\$1,745.00
	October 1, 2019				\$1,245.00
	November 1, 2019		\$6,225.00	\$3,112.50	\$1,245.00
	December 1, 2019				\$1,245.00
	January 1, 2020				\$1,245.00
	February 1, 2020			\$3,112.50	\$1,245.00

### 4 Full Days

Tuition: \$12,200 Activity Fee: \$500 Total: \$12,700	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	April 1, 2019				
	May 1, 2019	\$10,700.00	\$5,350.00	\$2,675.00	\$1,070.00
	June 1, 2019				\$1,070.00
	July 1, 2019				\$1,070.00
	August 1, 2019			\$2,675.00	\$1,070.00
	September 1, 2019	\$500.00	\$500.00	\$500.00	\$1,570.00
	October 1, 2019				\$1,070.00
	November 1, 2019		\$5,350.00	\$2,675.00	\$1,070.00
	December 1, 2019				\$1,070.00
	January 1, 2020				\$1,070.00
	February 1, 2020			\$2,675.00	\$1,070.00



## Appendix 3: Pre-Kindergarten Tuition and Activity Fee Payments

### 5 Full Days

Tuition: \$13,730 Activity Fee: \$450 Total: \$14,180	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	April 1, 2019				
	May 1, 2019	\$12,230.00	\$6,115.00	\$3,057.50	\$1,223.00
	June 1, 2019				\$1,223.00
	July 1, 2019				\$1,223.00
	August 1, 2019			\$3,057.50	\$1,223.00
	September 1, 2019	\$450.00	\$450.00	\$450.00	\$1,673.00
	October 1, 2019				\$1,223.00
	November 1, 2019		\$6,115.00	\$3,057.50	\$1,223.00
	December 1, 2019				\$1,223.00
	January 1, 2020				\$1,223.00
February 1, 2020				\$3,057.50	\$1,223.00

### 5 Mornings

Tuition: \$9,030 Activity Fee: \$450 Total: \$9,480	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	April 1, 2019				
	May 1, 2019	\$7,530.00	\$3,765.00	\$1,882.50	\$753.00
	June 1, 2019				\$753.00
	July 1, 2019				\$753.00
	August 1, 2019			\$1,882.50	\$753.00
	September 1, 2019	\$450.00	\$450.00	\$450.00	\$1,203.00
	October 1, 2019				\$753.00
	November 1, 2019		\$3,765.00	\$1,882.50	\$753.00
	December 1, 2019				\$753.00
	January 1, 2020				\$753.00
February 1, 2020				\$1,882.50	\$753.00





## Appendix 3: Pre-Kindergarten Tuition and Activity Fee Payments (cont'd)

### 4 Full Days

Tuition: \$12,170 Activity Fee: \$450 Total: \$12,620	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	April 1, 2019				
	May 1, 2019	\$10,670.00	\$5,335.00	\$2,667.50	\$1,067.00
	June 1, 2019				\$1,067.00
	July 1, 2019				\$1,067.00
	August 1, 2019			\$2,667.50	\$1,067.00
	September 1, 2019	\$450.00	\$450.00	\$450.00	\$1,517.00
	October 1, 2019				\$1,067.00
	November 1, 2019		\$5,335.00	\$2,667.50	\$1,067.00
	December 1, 2019				\$1,067.00
	January 1, 2020				\$1,067.00
February 1, 2020			\$2,667.50	\$1,067.00	

### 4 Mornings

Tuition: \$8,190 Activity Fee: \$450 Total: \$8,640	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	April 1, 2019				
	May 1, 2019	\$7,190.00	\$3,595.00	\$1,797.50	\$719.00
	June 1, 2019				\$719.00
	July 1, 2019				\$719.00
	August 1, 2019			\$1,797.50	\$719.00
	September 1, 2019	\$450.00	\$450.00	\$450.00	\$1,169.00
	October 1, 2019				\$719.00
	November 1, 2019		\$3,595.00	\$1,797.50	\$719.00
	December 1, 2019				\$719.00
	January 1, 2020				\$719.00
February 1, 2020			\$1,797.50	\$719.00	



## Appendix 3: Pre-Kindergarten Tuition and Activity Fee Payments (cont'd)

### 3 Full Days

Tuition: \$10,550 Activity Fee: \$450 Total: \$11,000	Payment Dates	Annual Plan	Semi-Annual Plan	Quarterly Plan	Monthly Plan
	March 1, 2019	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	April 1, 2019				
	May 1, 2019	\$9,550.00	\$4,775.00	\$2,387.50	\$955.00
	June 1, 2019				\$955.00
	July 1, 2019				\$955.00
	August 1, 2019			\$2,387.50	\$955.00
	September 1, 2019	\$450.00	\$450.00	\$450.00	\$1,405.00
	October 1, 2019				\$955.00
	November 1, 2019		\$4,775.00	\$2,387.50	\$955.00
	December 1, 2019				\$955.00
	January 1, 2020				\$955.00
February 1, 2020			\$2,387.50	\$955.00	